



CDM 4020 - Clinical Oral Medicine Case Presentation

I. Course Information

Course: CDM 4020 - Clinical Oral Medicine Case Presentation
Semester Credit Hours: 1.0
Course CRN and Section: 31778 - P01
Semester and Year: Winter 2021
Course Start and End Dates: 01/04/2021 - 05/16/2021

II. Instructor Information

Professor: Sajish V Kuriakose
Email: skuriakose@nova.edu
Office Hours:
 By appointment

III. Class Schedule and Location

Day	Date	Time	Location	Building/Room
W	01/06/2021 - 02/24/2021	11:10 AM - 11:59 AM	Ft Lauderdale/Davie Campus	-
W	03/10/2021 - 05/12/2021	11:10 AM - 11:59 AM	Ft Lauderdale/Davie Campus	-

IV. Course Description

Clinical Oral Medicine Case Presentation is the culmination of the Oral Medicine curriculum that uses a small group format to allow the students to work-up clinical oral medicine cases for presentation to the OM faculty. Students will select a case of a patient they have seen in the NSU Dental Clinic. Patient selection should include either the management of an oral lesion significant to the practice of oral medicine or a patient with local or a systemic condition that mandates a medical consultation and/or treatment plan modification. Another possibility (for students who could not find a suitable case from the family of patients) will be to document a case from the literature. The cases will be fully documented by the student. The presentations will be made in the classroom according to assigned schedule. The use of this didactic model will allow for the students to use the skills acquired in previous Oral Medicine courses in actual patient management. The students will develop their PowerPoint presentation skills and have the experience of publicly presenting a didactic lecture to their peers.

V. Course Objectives / Learning Outcomes

Course Learning Outcomes

There are a number of diseases that manifest in the oral cavity. Some of them may be a local pathologic process manifesting in the oral cavity only, and other diseases may represent part of a systemic condition,

or a manifestation of an adverse effect caused by a medication. In order to achieve a diagnosis for these oral manifestations and to treat them effectively, one must develop a systematic approach of patient management. The presentation of clinical cases that the students themselves have managed in the clinic will allow for the development of a systematic approach for diagnosis and treatment of a variety of oral lesions/diseases.

Upon completion of the Oral Medicine series of courses, the student will be able to:

1. Complete a patient interview to determine the patient's chief complaint, elicit a chronological account of the patient's problem, obtain and evaluate the significant aspects of the patient's prior medical and dental histories, including family and social history.
2. Determine and record physiologic and behavioral status of the patient (including vital signs), perform and record a systematic and complete examination of the oral and perioral hard and soft tissues, recognize and describe deviations from normal, and identify and interpret the need for further investigations and consultations.
3. Understand and develop a differential diagnosis, use appropriate methods to determine a final diagnosis, and establish a treatment plan for the disease or condition.
4. Understand oral manifestations of systemic diseases, the oral response to medications for said disease, and to modify oral health care due to the patient's specific circumstances.
5. Successfully pass an independent clinical performance assessment (ICPA) examination by preparing a PowerPoint presentation to be presented to selected faculty. This presentation must include pertinent medical and dental history, photographic documentation and an appropriate literature review (see below for details).

COLLEGE OF DENTAL MEDICINE COMPETENCY STATEMENTS Faculty Note: Use the most updated version of the CDM Predoctoral Competency document to select the corresponding competencies for this course. Be sure to select the number of the competency statement and the verbatim competency as it appears on the competency document. For each competency indicate the type of assessment (formative or summative) that will be employed to measure the attainment of the competency.

Core Competencies:

1. Graduates must be competent in patient assessment, diagnosis, comprehensive treatment planning, prognosis, and informed consent.

[CODA Predoctoral Standard 2-24(a)]

Formative Assessment- Case presentation discussion

Summative Assessment- Oral Medicine Case Presentation ICPA, Final Exam

3. Graduates must be competent in recognizing the complexity of patient treatment and identifying when referral is indicated.

[CODA Predoctoral Standard 2-24(c)]

Formative Assessment- Case presentation discussion

Summative Assessment- Oral Medicine Case Presentation ICPA, Final Exam

11. Graduates must be competent in managing oral mucosal and osseous disorders.

[CODA Predoctoral Standard 2-24(k)]

Formative Assessment- Case presentation discussion

Summative Assessment- Oral Medicine Case Presentation ICPA, Final Exam

19. Graduates must be competent in the application of biomedical science knowledge in the delivery of patient care.

[CODA Predoctoral Standard 2-15]

Formative Assessment- Case presentation discussion

Summative Assessment- Oral Medicine Case Presentation ICPA, Final Exam

26. Graduates must be competent in the use of critical thinking and problem-solving, including their use in the comprehensive care of patients, scientific inquiry and research methodology.

[CODA Predoctoral Standard 2-10]

Formative Assessment- Case presentation discussion

Summative Assessment- Oral Medicine Case Presentation ICPA, Final Exam

27. Graduates must demonstrate competence in the ability to self-assess, including the development of

professional competencies and the demonstration of professional values and capacities associated with self-directed, lifelong learning.

[CODA Predoctoral Standard 2-11]

Formative Assessment- Case presentation discussion

Summative Assessment- Oral Medicine Case Presentation ICPA, Final Exam

28. Graduates must be competent to access, critically appraise, apply, and communicate scientific and lay literature as it relates to providing evidence-based patient care.

[CODA Predoctoral Standard 2-22]

Formative Assessment- Case presentation discussion

Summative Assessment- Oral Medicine Case Presentation ICPA, Final Exam

- This refers to the same as the items in the CDM Competency Document

FOUNDATION KNOWLEDGE STATEMENTS FOR THE GENERAL DENTIST

FK1: Apply knowledge of molecular, biochemical, cellular, and systems-level development, structure and function to the prevention, diagnosis, and management of oral disease and the promotion and maintenance of oral health

FK3: Apply knowledge of physics and chemistry to explain the characteristics and use of technologies and materials used in the prevention, diagnosis, and management of oral disease and the promotion and maintenance of oral health.

FK4: Apply knowledge of the principles of genetic, congenital and developmental diseases and conditions and their clinical features to understand patient risk in the prevention, diagnosis, and management of oral disease and the promotion and maintenance of oral health.

FK5: Apply knowledge of the cellular and molecular bases of immune and non-immune host defense mechanisms in the prevention, diagnosis, and management of oral disease and the promotion and maintenance of oral health.

FK6: Apply knowledge of general and disease-specific pathology to assess patient risk in the prevention, diagnosis, and management of oral disease and the promotion and maintenance of oral health.

FK7: Apply knowledge of the biology of microorganisms in physiology and pathology in the prevention, diagnosis, and management of oral disease and the promotion and maintenance of oral health.

FK8: Apply knowledge of pharmacology in the prevention, diagnosis, and management of oral disease and the promotion and maintenance of oral health.

FK10: Apply quantitative knowledge, critical thinking, and informatics tools in the prevention, diagnosis, and management of oral disease and the promotion and maintenance of oral health

VI. Materials and Resources

Course Required Texts and Materials:

Neville, Brad W.. Oral & Maxillofacial Pathology, 6th Edition.

Ebook available <https://novacat.nova.edu:443/record=b4007772~S13>

Little JW, Falace DA, Miller CS, Rhodus NL. Dental Management of the Medically Compromised Patient, 9th edition. St. Louis, Missouri, 2018 by Elsevier. ISBN: 9780323443555

Ebook – unlimited users <https://novacat.nova.edu:443/record=b4007772~S13>

All resources can be found in the libapps

https://nova.libapps.com/libguides/admin_c.php?g=111848&p=7966458

Faculty Note: Please indicate the textbooks that are **required** for the class and if available, hyperlinks to the textbook. Also, indicate if there are articles or links to required readings that are required for the class *and* the site where the articles are available for the student (such as Canvas, library, database).

Course Supplemental Materials:

Gage TW, Pickett FA., editors Mosby's Dental Drug Reference, 2018 edition.

Ebook unlimited users available <https://novacat.nova.edu:443/record=b3783769~S13>

All resources can be found in the libapps

https://nova.libapps.com/libguides/admin_c.php?g=111848&p=7966458

Supplemental, Recommended, Optional, NOT required

The access to all instructional resources included in this course, such as, lectures, handouts,

manuals, PowerPoint presentations, videos, photographs, pictures, articles and web links is limited to students who are enrolled in the course and is not for public distribution. The use of these instructional resources is exclusively for non-commercial and non-profit educational use. Students are recommended to download the instructional resources provided in the course, UNLESS, the course director instructs NOT to download specific files. We recommend that all students download, save, and keep the instructional materials from all the courses. These instructional resources will be very helpful references as you progress from year to year in the program.

VII. Course Schedule and Topic Outline

Course Schedule:

Clinical Oral Medicine Case Presentation CDM 4020

Class #	Date	Title	Content Outline	Instructor
1	01/06	Introductory lecture	Discussion of Case Presentation course format- Mandatory attendance	Kuriakose
2	01/13	Library work	Case presentation preparation	
3	01/20	Library work	Case presentation preparation	
4	01/27	Library work	Case presentation preparation	
5	02/03	Library work	Case presentation preparation	
6	02/10	Library work	Case presentation preparation	
7	02/17	Library work	Case presentation preparation	
8	02/26	DEADLINE	Final date to present case to faculty is 2/26 at 5 pm	Assigned faculty member
9	03/03	Spring Break		
9	03/10	Preparation (8 best)	Practice oral presentation	Assigned faculty member
10	03/17	Case Presentation	Case presentations: mandatory attendance	Siegel/ Kuriakose
11	03/24	Case Presentation	Case presentations: mandatory attendance	Siegel/ Kuriakose
12	03/31	Final Exam	Content Based on Best Case Presentations	Siegel/ Kuriakose

Topic Outline:

Clinical Oral Medicine Case Presentation CDM 4020 is the culmination of the Oral Medicine curriculum that uses a small group format to allow the students to work-up clinical oral medicine cases for presentation to the faculty of the Department of Oral Medicine and Diagnostic Sciences.

Students will select a case of a patient from their population in the NSU Dental Clinic. Patient selection should include either the management of an oral lesion significant to the practice of oral medicine. If the patient has local or a systemic conditions that mandates a medical consultation, or treatment plan modification, all these details should be elaborated. Students without a patient with an oral lesion, in their

patient population are permitted to go to PG Oral Surgery clinic or to any other specialties to obtain cases for this assignment. In that case students must try to attend the clinic with the PG student during the initial consultation and take photographs of the lesion. Also attend the clinic with the resident during the Biopsy or any procedures and take photographs. If biopsy is performed take a picture of the specimen. Take photographs as per guidelines. If student is unable to obtain a case then the student can obtain a case from an outside dentist, Oral Surgeon or any other dental specialist. This type of case will not get any points on the case selection portion of the grading and the maximum score possible is 80%. If all the above attempts fail then a case can be selected from literature. The case must be fully documented by the student but the maximum score possible is 70%.

The presentations will be made according to assigned schedule. The use of this didactic model will allow for the students to use the skills acquired in previous Oral Medicine courses in actual patient management. The students will develop their PowerPoint presentation skills and have the experience of publicly presenting a didactic lecture to their peers.

The class will be divided into groups and assigned a faculty member to whom they must present their case. When possible, faculty members will assist students in their case documentation. An appointment must be made with the assigned faculty member to review and grade your PowerPoint presentation. Do not wait until the last minute.

The deadline for presenting the PowerPoint to the assigned faculty member is Friday February 26th, 2021 by 5:00 pm. Five (5) points will be deducted from the presentation grade for each (business) day late.

The eight best case presentations will be chosen by faculty consensus. These cases will be presented in class on Wednesday March 17th and March 24th 2021 from 11:10 am – 12:00 pm. If your presentation is selected, please contact the course director or the your assigned faculty for clarification and help in preparing the final class presentation

“Important note – Please note that due to the current Coronavirus pandemic, course schedules and course activities may be modified now and in future. Faculty and students are responsible for keeping apprised of these changes and adjusting their schedules accordingly.”

VIII. Assignments

Description of Assignments, Point Value and Rubrics

Students will select a case of a patient from their population in the NSU Dental Clinic. Patient selection should include either the management of an oral lesion significant to the practice of oral medicine. If the patient has local or a systemic conditions that mandates a medical consultation, or treatment plan modification, all these details should be elaborated. Students without a patient with an oral lesion, in their patient population are permitted to go to PG Oral Surgery clinic or to any other specialties to obtain cases for this assignment. In that case students must try to attend the clinic with the PG student during the initial consultation and take photographs of the lesion. Also attend the clinic with the resident during the Biopsy or any procedures and take photographs. If biopsy is performed take a picture of the specimen. Take photographs as per guidelines. If student is unable to obtain a case then the student can obtain a case from an outside dentist, Oral Surgeon or any other dental specialist. This type of case will not get any points on the case selection portion of the grading and the maximum score possible is 80%. If all the above attempts fail then a case can be selected from literature. The case must be fully documented by the student but the maximum score possible is 70%.

The patient's case must be a completed oral medicine case.

Case Presentation Guidelines

A. Prepare a case documented in the NSU clinic, following the sequence below for a PowerPoint presentation of about 16 to 20 slides (presentation is 15 minutes).

1. Chief complaint

Use the patient's "own words" to describe the problem.

2. History of the present problem

A complete assessment of the present problem including time of onset, previous flares, progression, symptoms, previous treatment rendered and current status. (Photograph and Radiographs can be included and should be captioned)

3. Medical History

A review of the relevant aspects of the medical history, conditions that may be related to the present problem or that has implications for the delivery of dental treatment. What is the ASA classification?

4. Dental history

A review of the relevant aspects of the dental history must be noted

5. Significant family history

Relevant aspects that could be related to the present illness.

6. Social history

Relevant aspects that could be related to the present illness.

7. Clinical examination

Follow the SOAP format

Vitals-BP & P,

Extra oral examination

Intra-oral examination

Lesions should be described by size, location, clinical appearance, surface texture and consistency.

Head and neck cancer screening

Preliminary radiographs should be included.

If the finding is related to the radiograph, give a detailed description of the radiographic findings.

Include blood investigation if relevant (if not available explain why)

8. Differential diagnosis

This slide must explain the differential diagnosis and how do you come to the final diagnosis

Minimum 3 differential diagnosis must be listed.

A list of differential Dx can be obtained from Appendix of Oral and Maxillofacial Pathology by Neville and Damm

Explain what features are present in the lesion in order for it to be considered in the list of differential diagnoses

Explain the clinical criteria and diagnostic test which help you to reach the final diagnosis.

Citation is important. Cite all the clinical criteria and diagnostic tests and other relevant information. Cite articles in the slides as follows- '2015 Siegel et al'

9. Appropriate diagnostic methods

Discuss the clinical criteria and diagnostic tests that were used to help in achieving the final diagnosis. Cite all the relevant information and Cite articles as discussed above

10 Final diagnosis and Treatment plan

Optimal Treatment plan in reference to the Oral Med Lesion

A brief report of all the medical consultations should be included in the presentations

A brief report of all the referrals should also be included.

11. Case management

What was the treatment rendered.

Did you follow the treatment plan or was it necessary to modify the treatment plan. If so what was the impact on the case.

Discuss all the Medical consultations and the reports of the medical consultations. Discuss all the referrals and the reports of the referrals.

12. Histopathology slide

Slide showing the Histopathology of the lesion (please meet Oral Pathology faculty in Oral Pathology lab (Dr.Ison) to get photo of the slide.

Indicate the abnormal cells with arrows

13. Follow up of the Patient.

At least one follow up of the pt must be done. Show pictures of the area at the time of follow up.

14. Discussion of Final diagnosis

Discuss the final diagnosis in detail .

Use pictures from the internet or Journal for clarification

Cite all the clinical criteria, diagnostic tests and other relevant information.

Cite articles in the slides as follows- '2015 Siegel et al'

15. Reference Slide (last slide)

Minimum 5 references are required- All the references should be cited in the relevant sections of the presentation

References should be from primary sources which is **RECENT** high impact journal. (Textbook are not primary sources)

Reference should be in APA format

Don't use internet information

2. Patient identity and privacy must be respected in the case presentation.

Case documentation may include the following photographs

(All photos and radiographs should be captioned)

1. Photo of the patient's face (only if the identification of the patient is protected, according to HIPAA, e.g. covering or blurring the eyes)
2. Photo of the lesion at the initial presentation
3. Photos of significant clinical findings (for example if there are associated lesions in other parts of the body)
4. Photos of appropriate radiograph
5. Photograph of the lesion during the biopsy only if possible.

Include the photos of the incision and the photo after the biopsy if possible

1. Photo of lesion if marked with toluidine blue or methylene blue
2. Photo of the histopathology
3. Photo blood tests with the abnormal value highlighted only if applicable.
4. Photos of lesion at follow-up appointment after treatment. One follow up is mandatory and you can include 2 or more follow up showing complete remission of the lesion or indicating the course of the disease.

3. Students will select a case of a patient from their population in the NSU Dental Clinic. Patient selection should include either the management of an oral lesion significant to the practice of oral medicine. If the patient has local or a systemic conditions that mandates a medical consultation, or treatment plan modification, all these details should be elaborated. Students without a patient with an oral lesion, in their patient population are permitted to go to PG Oral Surgery clinic or to any other specialties to obtain cases for this assignment. In that case students must try to attend the clinic with the PG student during the initial consultation and take photographs of the lesion. Also attend the clinic with the resident during the Biopsy or any procedures and take photographs. If biopsy is performed take a picture of the specimen. Take photographs as per guidelines. If student is unable to obtain a case then the student can obtain a case from an outside dentist, Oral Surgeon or any other dental specialist. This type of case will not get any points on the case selection portion of the grading and the maximum score possible is 80%. If all the above attempts fail then a case can be selected from literature. The case must be fully documented by the student but the maximum score possible is 70%.

4. The class will be divided into groups and assigned a faculty member to whom they must present their case. When possible, faculty members will assist students in their case documentation. An appointment must be made with the assigned faculty member to review and grade your PowerPoint presentation. Do not wait until the last minute.

5. The deadline for presenting the PowerPoint to the assigned faculty member is Friday February 26th, 2021 by 5:00 pm. Five (5) points will be deducted from the presentation grade for each (business) day late.

6. The eight best case presentations will be chosen by faculty consensus. These cases will be presented in class on Wednesday March 17th and March 24th 2021 from 11:10 am – 12:00 pm. If your presentation is selected, please contact the course director or the your assigned faculty for clarification and help in preparing the final class presentation

Important notes:

Other than the introductory first class, there are no formal class meetings in January and February.

Students are to use the class time on Wednesdays from 11:10 to 12:00 to work on their case presentations.

Students will be provided with an opportunity to provide a self-assessment paragraph at the end of their faculty presentation describing their learning experience from this type of work.

Attendance during the two days of case presentations is mandatory. Questions for the final exam will be taken from the cases presented in class.

Those students scheduled to be off-campus on March 18th and March 25th, 2020 are kindly requested to schedule their appointments in the afternoon so they can attend the morning presentations.

Prerequisites to challenge the Oral Medicine Case Presentation ICPA

Good academic standing in CDM 2140, CDM 3020 and CDM 3021.

SOAP note and accurate clinical documentation of the Oral Med lesion to be presented for ICPA.

Clinical Exam daily grades (Clinical)

CDM 4020 Oral Medicine Case Presentation Independent Clinical Assessment (ICPA) Form GRADING RUBRIC

Case selection – (20%) _____

20% Rare Oral med lesion, Students Case, Well worked up (+2% if complicated medical history)

15% Common Oral med lesion, NSU case, Well worked up (+2% if complicated medical history)

10% Rare Oral med lesion, NSU case, missing pictures, investigations, blood reports or if case was obtained from a dentist outside NSU (+2% if complicated medical history)

5% Common Oral med lesion, NSU case, missing pictures, investigations, blood reports or if case was obtained from a dentist outside NSU (+2% if complicated medical history)

0% Case from the Internet

Case documentation and presentation – (20%) _____

20% Case documented with complete medical history, Photographs (before treatment and after treatment, follow up photos, Histopathology, Blood reports, consultations and referrals.

10% Case documented with complete Medical History but missing one of the following -pretreatment photos/ post treatment follow up photos/ Blood reports/ Histopathology/ Medical consultations/ Referrals/ Referral reports

5% Case documented with incomplete medical history but missing two of the following -pretreatment photos/ post treatment follow up photos/ Blood reports/ Histopathology/ Medical consultations/ Referrals/ Referral reports

0% Case incompletely documented/ Not Sequenced Appropriately (missing 3 or more of the following -pretreatment photos/ post treatment follow up photos/ Blood reports/ Histopathology/ Medical consultations/ Referrals/ Referral reports)

Basic knowledge of the disease(s) being discussed – (30%) _____

30% In-Depth Knowledge of Lesions, Medical History, Pharmacology, and Prognosis

20% Average Knowledge of Lesions, Medical History, Pharmacology, and Prognosis

10% Poor Knowledge of Lesions, Medical History, Pharmacology, and Prognosis

0% Unprepared

Management and follow-up of the case – 10% _____

10% Appropriate consultations, Referral for Biopsy if indicated, Medication Therapy and appropriate follow up

0% No Referral, No Biopsy, Medication Therapy Inappropriate and no Follow up (Cases obtained from internet will be graded 0%)

Appropriate literature review and Citation – 10% _____

10% Differential diagnosis and final diagnosis cited. References from Primary Sources (ie peer reviewed journals). All relevant information properly cited.

5% Differential diagnosis and final diagnosis not cited. References from Secondary sources which include Textbooks. All relevant information properly cited.

0% Unreliable references (from Wikipedia, Internet, Magazines). No citations

Ability to answer questions – 10% _____

10% Answered Questions spontaneously

5% Answered Questions only when prompted

0% Could Not Answer Questions despite prompting

D4 Oral Medicine Case Presentation Independent Clinical Assessment (Competency) Form

Student Name: _____ Date: _____

Student signature _____

Student _____ Faculty _____

	Self Assessment	Assessment
Case selection – (20%)	_____	_____
Case documentation and presentation in the proper sequence – (20%) (Competencies #1,3,11,19)	_____	_____
Basic knowledge of the disease(s) being discussed – (30%) (Competencies #3,11,19)	_____	_____
Management and follow-up of the case – 10% (Competency #3)	_____	_____
Appropriate literature review – 10% (Competencies #26,28)	_____	_____
Ability to answer questions – 10% (if applicable) Minus 5 points for each day later than March 1st	_____	_____
Final Grade: _____		
Differential Dx:		
Final Dx:		
Medical Conditions:		
Faculty Comments		
Faculty Name _____	Signature _____	Date _____

IX. Grading Criteria

Provide a List of all the graded work in the course (Assessments, Class Activities, Classwork and Assignments) with Point or Percentage Values, or required Completion item.

Grading Scale:

1 - Independent Clinical Performance Assessment (ICPA) (70% of final grade), based on: Case selection; Case documentation; Basic knowledge of the disease(s) being discussed; Case presentation (case presented in the proper sequence); Management and follow-up of the case; Appropriate literature review and citation.

2 - Final exam (30% of final grade)

3 - Students who are chosen and presents their cases in class are awarded 1 extra point in the final grade
Passing grade 70% =C

Course Final Grade Mode for the course (Pass/Fail, PR/NPR or Letter Grade). For a continuum course, please specify the grade mode for each semester.

Final Course Grade:

Letter grade

Course Grading Scale

Letter Grade	GPA	Equivalence
A	4	93 to 100
A-	3.75	90 to < 93
B+	3.5	86 to < 90
B	3	83 to < 86
B-	2.75	80 to < 83
C+	2.5	76 to < 80
C	2	70 to < 76
F	0	<70

X. Course Policies

COURSE ATTENDANCE REQUIREMENTS, REMEDIATION POLICY, ALL CDM POLICIES

Attendance Policy : Please refer to appropriate pages of the NSU-CDM 2020-2021 Student Handbook.

Link to the handbook:

<https://liverootnova.sharepoint.com/dentmed/Active%20Docs/Policies%20and%20Procedures/Pre%20a2020%20CDM%20PreDoctoral%20Student%20Handbook.pdf?wa=wsignin1.0>

Remediation Policy: Please refer to appropriate pages of the NSU-CDM 2020-2021 Student Handbook.

“Successful completion of each CDM course requires compliance with the CDM Code of Behavioral Conduct.”

CDM College Attendance Policy Please note that, the Office of Admissions, Student Affairs and Services manages excused absences including sick days, mission trips, dental meetings, externships, interviews, family events, and other personal leave time, etc. and all student absences will continue to be tracked in axiUm. (Please refer to NSU Wide Religious Holidays Policy in the Student Handbook.) • Planned excused absences: please fill out the appropriate paperwork, with backup documentation (e.g. physician’s note), and submit on the online portal for the Office of Student Services prior to the scheduled absence, so that we can approve the leave time, and help you map out a plan to make up the work. It is the student’s responsibility to inform the course director for any courses you will be missing, your team leader for any clinic sessions that will be missed and/or the Coordinator of Extramural Programs (Dr. Mairelina Godoy), etc. of your planned absence(s). • Unplanned excused absences: please email Dr. Galka at agalka@nova.edu with a cc to cdmservices@nova.edu to report that you will be out, the reason for your absence and to also let us know if you plan to return to school the following day. You should also email the course director for any courses you will be missing, Dr. Mairelina Godoy mg1189@nova.edu for any rotations you will be missing and/or your team leader for any clinic sessions scheduled for that day. You must continue to email us daily to keep us updated if you will be out additional days and you can submit your SREA form together with backup documentation when you know the date you will return to school. • The student will be responsible for making up all missed rotations, all material presented in lectures, all laboratory projects, all written and practical examinations (including OSCEs) and must fulfill all didactic and clinical responsibilities as outlined in the individual course syllabi. Also, please review the attendance policy in the individual course syllabi. • Please do not schedule externships or interviews when you are scheduled for an examination or rotation. • Remember, it is your responsibility to reach out to our office for any unexcused absences to see if these fall under excused absences and/or to see how the unexcused absence will be managed. Also, please contact Dr. Mairelina Godoy directly to arrange makeup of any and all missed rotations, which will take place during optional clinicweeks. • Every student will be able to take 1 Personal Day/per Semester (3 Personal Days/Academic Year) with NO BACKUP DOCUMENTATION REQUIRED, provided the day(s) are not taken when you are scheduled for a rotation, written examination, practical/competency examination, OSCE or taken directly before/after a school holiday, etc. These absences will be managed through our office and designated as excused absences, provided our office is notified by email in advance or on the day of the absence. (Please indicate in the email if you will be using a personal day and designate D-1, D-2, D-3 or D-4 student.) For any additional absences to the 1 Personal Day/per semester, or in the event that you will be missing a written examination, a preclinical or clinical practical/competency examination, including an OSCE, or rotation, backup documentation WILL be required. Again, it is the student’s responsibility to notify all course directors, team leaders, and/or the Coordinator of Extramural Programs, etc. affected by your absence(s). Please check your individual schedule before requesting a personal day, to be sure that you will not be missing a rotation or an exam. A personal day will be recorded as a full day. (Half days cannot be requested.) A personal day must be requested on or before the day in question and cannot be used retroactively. **COVID-19 Protocol (subject to change)**1. NO STUDENT IS TO COME TO SCHOOL SICK- if you do not feel right- please do NOT come to school. Email Dr. Galka- Assistant Dean for Admissions, Student Affairs and Services (agalka@nova.edu) 2. If a student has had

direct/close contact with someone who has been infected with COVID-19 or is experiencing COVID-like symptoms- immediately self- isolate/quarantine. Email Dr. Galka and Dr. Schweizer- Director Infection Prevention Programs (schweize@nova.edu). a. Direct Exposure/ Asymptomatic: test on day 7- if negative test result- can come back after 10 days : if NO test- quarantine 14 days b. Symptomatic (with or without Direct Exposure): test immediately and then again on day 7- if negative test result on day 7- can come back after 10 days : NO test- quarantine 14 days and must be symptom-free for 72 hours 3. If a student tests positive for COVID-19: remain self-isolated. To return to school: student needs to have 2 consecutive negative test results in a row (at least 24 hours apart). 4. Students who are in quarantine, need to contact both Dr. Galka and Dr. Hernandez (marher@nova.edu) to determine if they can participate in online courses during this time

XI. University Policies

Section XII. University Policies:

Class content throughout this course may be recorded in accordance with the NSU Class Recording Policy. If class content is recorded, these recordings will be made available to students registered for this course as a supplement to the classroom experience. Recordings will be made available to all students who were registered to attend the live offering of the class, regardless of a student's section or discipline, or whether the student is participating in the course online. If recordings are intended to be accessible to students or third parties who were not registered for the live offering of the class, students' personally identifiable information will be removed or redacted from the recording, unless (1) their written consent to such disclosure was previously provided, or (2) the disclosure is permissible in accordance with the Family Educational Rights and Privacy Act ("FERPA").

Students are prohibited from recording audio or video, or taking photographs in classrooms (including online classes) without prior permission from the instructor or pursuant to an approved disability accommodation, and from reproducing, sharing, or disseminating classroom recordings to individuals outside of this course.

Students found engaging in such conduct will be in breach of the Student Code of Conduct and subject to disciplinary action.

Academic Integrity: Cheating or inappropriate behavior during any written examination, quiz, any assignment, any project; plagiarism of any work(s), or other unethical behavior will not be tolerated; the student risks receiving a grade of zero (0) for said examination, quiz, assignment, project and may be referred to the Associate Dean for Academic Affairs and the Student Progress Committee. Please refer to appropriate pages of the NSU-CDM 2020-2021 Student Handbook. and the NSU Student Handbook located at

<https://liverootnova.sharepoint.com/dentmed/Active%20Docs/Policies%20and%20Procedures/Pre%20and%202020%20CDM%20PreDoctoral%20Student%20Handbook.pdf?wa=wsignin1.0> .

Plagiarism Policy: All assignments, exams, works, patient care - written, laboratory, oral, clinical must be done as the independent work of each individual student. Plagiarism, copying or sharing the work of another or altering documentation to reflect something is your own work that is not; reflect false attendance, are considered serious offences that will not be tolerated. THESE ACTIONS WILL BE CONSIDERED IN VIOLATION OF THE UNIVERSITY AND THE CDM CODE OF BEHAVIORAL CONDUCT AND WILL BE REFERRED FOR APPROPRIATE ACTION. Students who need assistance in their learning goals should communicate with the appropriate NSU-CDM course director and/or faculty. Please refer to appropriate pages of the NSU and the CDM 2020-2021 Student Handbook. Following a link to the NSU Student Handbook

<https://liverootnova.sharepoint.com/dentmed/Active%20Docs/Policies%20and%20Procedures/Pre%20and%202020%20CDM%20PreDoctoral%20Student%20Handbook.pdf?wa=wsignin1.0>