

I. Course Information

Course: CDM 2060 - Endodontic Laboratory Semester and Year: Fall 2021 Course Start and End Dates: 07/26/2021 - 12/12/2021 Course Reference Number: 23984 Semester Credit Hours: 2.00

II. Instructor Information

Professor: Carmen Bonilla Email: mbonilla1@nova.edu Office Hours:

Day	Time	Location
MTRF	9:00am - 5:00pm	7326

Office Hours:

M,T,T,F 8:30 AM TO 5:00 PM by Appointment only

III. Class Schedule and Location

Day	Date	Time	Location	Building/Room
	07/26/2021 - 12/12/2021		Ft Lauderdale/Davie Campus	-

IV. Course Description

This course is an introduction to the treatment procedures required to treat pulpal disease. By carrying out simulated clinical procedures on extracted and/or plastic teeth from each tooth group, this course, along with the Endodontics Lecture Course, prepares the student to provide clinical endodontic treatment.

V. Course Objectives / Learning Outcomes

Course Learning Outcomes

At the completion of this course, the student will be able to:

1. Recognize, describe the use of, and demonstrate competency in the use of instruments and materials used in non-surgical endodontic treatment.

2. Demonstrate an understanding the anatomy of the pulp chamber, root canals systems and root morphology through technical exercises and radiographic interpretation.

3. Demonstrate competency in the basic technique skills necessary to perform non-surgical endodontic procedures in uncomplicated root canal systems.

<u>COLLEGE OF DENTAL MEDICINE COMPETENCY STATEMENTS Faculty Note: Use the most updated</u> version of the CDM Predoctoral Competency document to select the corresponding competencies for

this course. Be sure to select the number of the competency statement and the verbatim competency statement as it appears on the competency document. For each competency indicate the type of assessment (formative or summative) that will be employed to measure the attainment of the competency Core Competencies:

10. Graduates must be competent in pulpal therapy. **[CODA Pre-doctoral Standard 2-23(j)]** Formative Assessment: Laboratory Projects

Summative Assessment: Practical exams Fall semester

27. Graduates must demonstrate competence in the ability to selfassess, including the development of professional competencies and the demonstration of professional values and capacities associated with self-directed, lifelong learning. **[CODA Predoctoral Standard 2-11**

Summative Assessment: Practical exams Fall semester - This refers to the same as the items in the CDM Competency Document; please see them listed below.

FOUNDATION KNOWLEDGE

STATEMENTS FOR THE GENERAL DENTIST

FK3: Apply knowledge of physics and chemistry to explain the characteristics and use of technologies and materials used in the prevention, diagnosis, and management of oral disease and the promotion and maintenance of oral health.

Foundation Knowledge disciplines covered by FK-3 include: Basic Radiology, Dental Material Sciences, Biomaterials, Biophysics, etc.

VI. Materials and Resources

Course Required Texts and Materials:

- Louis Berman, Hargreaves KM, Cohen's S Pathways of the pulp, 12th (2020) Ed. Elsevier
- NSU Department of Endodontics (2021) Manual of Preclinical Endodontic Technique

Faculty Note: Please indicate the textbooks that are **required** for the class and if available, a hyperlink to the textbook. Also, indicate if there are articles or links to **required readings** that are required for the class *and* the site where the articles are available for the student (such as: Canvas, library, database). Course Supplemental Materials:

Grading Book Endodontic Technique Course CDM - 2060 Project Completion Booklet –Fall 2021

Project 1A – Anterior teeth: Unmounted anterior access

Last name: ______ First name: ______ Unit: _____

Daily Goal

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The goal of this project is to prepare access cavities in 4 unmounted anterior teeth. (2 maxillary and 2 mandibular) Outline the access cavity shape before accessing the tooth and check with your instructor. Perform and Root Canal Treatment in hand of 1 maxillary and 1 mandibular tooth.

	Tooth			
	#9	#7	#25	#25
Outline form				
Cavity walls				
Cavity Floor				
Canal orifices				
Total				
Instructor				

<u>Comments:</u> teeth will be collected after the project is completed, put them in a ziploc bag with your name and unit number

Date completed: ______Instructor: _____Grade: P F

Project 1B – Anterior teeth: MAXILLARY anterior access

Last name: Fi	irst name:	Unit:
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Daily Goal

The goal of this project is to gain access into the root canals of 2 **mounted** maxillary anterior teeth, under indirect vision. Dental dam isolation.

		Tooth		
	#9	#11	Redo	
Outline form				
Cavity walls				
Cavity Floor				
Canal orifices				
Total				
Instructor				

Comments

Date completed: ______Instructor:______ Grade: P F

Last name:	L	ast	name:	
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Daily Goal

The goal of this project is to gain access into the root canals of 2 **mounted** mandibular anterior teeth, under indirect vision. Dental dam isolation.

	Tooth		
	#25	#25	Redo
Outline form			
Cavity walls			
Cavity Floor			
Canal orifices			

Total		
Instructor		

Comments

<u>Please mount one of the teeth in the place of lateral incisor (#24)</u>

Date completed: ______Instructor: _____Grade: P F

Project 1D – Anterior teeth: Anterior complete root canal therapy

Last name: _____ First name: _____ Unit: ____

Daily Goal

The goal of this project is to complete endodontic treatment of an <u>already accessed 1 maxillary (from Project 1B) and 1 mandibular (Project 1C) mounted anterior tooth</u>. Prepare <u>post-space</u> in the mounted maxillary incisor tooth, with Peeso Reamer as per instructions in the Endodontic Manual. Keep post-space tooth for prosth course.

	Tooth		
	#9	#25	Redo
Fill			
Density			
Shape			
Internal Structure			
Total			
Instructor			

Post space	Pass/Fail
Instructor	

<u>Comments</u>

Date completed: ______Instructor: _____Grade: P F <u>Project 2A – Premolar teeth: UNMOUNTED premolar access</u>

Last name:	First name:	Unit:

Daily Goal

The daily goal of this project is to prepare access cavities in 1 unmounted Maxillary Premolar and 1 unmounted Mandibular premolar unmounted. and Root Canal Treatment in hand of 1 maxillary and 1 mandibular premolar

	Tooth		
	#12	#29	Redo
Outline form			
Cavity walls			
Cavity Floor			
Canal orifices			
Total			
Instructor			

<u>Comments: teeth will be collected after the project is completed, put them in a ziploc bag with your name and unit</u> <u>number.</u>

Date completed: ______Instructor: _____Grade: P F

Project 2B – Premolar teeth: MOUNTED Premolar Access

Last name: _____ First name: _____ Unit: _____

Daily Goal

The daily goal of this project is to prepare access cavities in 1 mounted maxillary premolar and 1 mounted mandibular. Under indirect vision and Dental dam isolation

	#12	#29	Redo
Outline form			
Cavity walls			
Cavity Floor			
Canal orifices			
Total			
Instructor			

Comments

Date completed: ______Instructor: _____Grade: P F Project 2C – Premolar teeth: Premolar complete root canal therapy Last name: ______First name: _____Unit: _____ Daily Goal The goals of this preject are to complete endedentic treatment of 1 mounted maxillant to

The goals of this project are to complete endodontic treatment of <u>1 mounted maxillary premolar</u> (from Project 2B) previously accessed mounted tooth. Prepare post-space in the mounted maxillary premolar tooth, with Peeso Reamer as per instructions in the Endodontic Manual.

	Tooth	#12	
	Buccal	Lingual	Redo
	Gutta-core	Gutta-percha	
WL			
Master cone/size verifier			
5 mm down pack			
Backfill			
Gutta-Core			
Total			

Instructor		

Pass/Fail

Comments

Date completed: _____Instructor: ____Grade: P F <u>Project 3A – Molars: UNMOUNTED molar access</u> Last name: _____First, name: _____Unit: ____

Daily Goal

The goal of this project is to prepare access cavities in 1 maxillary molars and 1 mandibular molar, unmounted.

	Tooth			
	AD#3	AD#19	Redo	
Outline form				
Cavity walls				
Cavity Floor				
Canal orifices				
Total				
Instructor				

<u>Comments: teeth will be collected after the project is completed, put them in a ziploc bag with your name and unit</u> <u>number</u>

Date completed: ______Instructor: _____Grade: P F

Project 3B – Molars: Maxillary MOUNTED molar

Last name: ______ Unit: ______

Daily Goal

The goal of this project is to prepare access cavities in 1 mounted maxillary molar and complete endodontic treatment on 1 molar, mounted in a ModuPro, under indirect vision and rubber dam isolation.

ACCESS

Tooth #3	МВ	MB2	MD	1	PALATAL
WL					
Master cone/size verifier					
5 mm down pack					
Backfill					
Gutta-Core					
Total					
Instructor					
Tooth		A D #3			REDO
Outline form					
Cavity walls					
Cavity floor					
Canal orifices					
Total					
Instructor					
Comments					
Date completed:Instructor:		Grade: P F			

Project 3C – Molars: Mandibular MOUNTED molar

Last name: _____ First name: _____ Unit: _____

Daily Goal

The goal of this project is to prepare access cavities in mounted 1 mandibular molars and complete endodontic treatment on 1 molar, mounted in a ModuPro, under indirect vision and rubber dam isolation.

ACCESS RCT

Tooth	oth		#19	Redo	
Outline form					
Cavity walls					
Cavity floor					
Canal orifices					
Total					
Instructor					
Tooth #19	МВ	N	ML	Distal	
WL					
Master cone/size verifier					
5 mm down pack					
Backfill					
Gutta-Core					
Total					
Instructor					
<u>Comments</u>	I				

Date completed:	Instructor:	Grade: P	F
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CDM	2060-	Anterior	Practical	Examination-	Grading form

Unit number: _____ Grading Faculty Name: ___ Practical

The practical involves access cavity preparation in a typodont, under rubber dam isolation, of 3 teeth: 1 maxillary anterior, 1 maxillary canine, 1 mandibular incisor.(TT) The time allowed is 2 hours.

	Tooth			
	Mx. Incisor#9	Mx. Canine#11	Md. Incisor#25	
Outline form				

Cavity walls		
Cavity floor		
Canal orifice		
Total		
Grading team		

Value: 25 points each step

CDM 2060- Anterior Practical Examination- Student Self-Assessment form

	Tooth			
	Mx. Incisor#9	Mx. Canine#11	Md. Incisor#25	
Outline form				
Cavity walls				
Cavity floor				
Canal orifices				
Total				
Grading team				

Value: 25 points each step

* Rubric should be used for Faculty grading and student self-assessment

<u>CDM 2060- Molar Practical Examination- Faculty Grading Form</u> Unit number: ______ Grading Faculty Name_____

Practical

The practical involves access cavity preparation in a typodont, under rubber dam isolation, of 2 teeth: 1 maxillary molar and 1 mandibular molar. (TT) **The time allowed is 2 hours.**

	Tooth	
	Mx. Molar#3	Md.
		Molar#19
Outline form		
Cavity walls		

Cavity floor	
Canal orifices	
Total	
Grading team	

Value: 25 points each step

CDM 2060- Molar Practical Examination- Student Self-Assessment form

	Tooth	
	Mx. Molar#3	Md. Molar#19
Outline form		
Cavity walls		
Cavity floor		
Canal orifices		
Total		
Grading team		

Value: 25 points each step

* Rubric should be used for Faculty grading and student self-assessment

CDM 2060- Premolar Practical Examination	
Unit number:	
Grading Faculty Name:	

Practical

The practical involves complete endodontic treatment under rubber dam isolation of 1 two-rooted maxillary premolar (AD) in a typodont. The time allowed is 3 hours.

Value: 10 points each step

Faculty Grading form

Student Self-Assessment form

RT_AE401_12	Mx. PM
	100011#12
PREMOLAR MAXILARY #12	Tooth#12

Outline form		
Cavity walls		
Cavity floor		
Canal orifices		
Working Length		
Master cone/size verifier		
5 mm down pack		
Backfill		
Gutta-Core		
Final Rx		
Total		
		Tooth#12
		Mx. PM
Outline form		
Outline form Cavity walls		
Cavity walls Cavity floor		
Cavity walls		
Cavity walls Cavity floor		
Cavity walls Cavity floor Canal orifices		
Cavity walls Cavity floor Canal orifices Working Length		
Cavity walls Cavity floor Canal orifices Working Length Master cone/size verifier		
Cavity walls Cavity floor Canal orifices Working Length Master cone/size verifier 5 mm down pack		
Cavity walls Cavity floor Canal orifices Working Length Master cone/size verifier 5 mm down pack Backfill		

** Comment: Insert only the appropriate number(s)—see below

§ Sign in cell to certify that student is present and prepared to work in Simulation Laboratory

A = absent for laboratory session

L = late arrival or early departure (i.e., more than 45 minutes)—indicate approximate time of arrival or departure ****Student shows problem(s) in the following areas:**

- 1. Appearance (violation of dress code, etc.)
- 2. Attendance (see comments above)
- 3. Attitude (unwilling to follow core procedure, directions of Endo Faculty, or complete assigned task)
- 4. Interaction (with faculty and/or peers)
- 5. Performance (use incident form CDM-2050 to elaborate further)
- 6. Preparedness (lacks necessary equipment and/or supplies to complete exercise)
- 7. Understanding (has not read laboratory manual; fails to consult with Endo Faculty for direction/clarification)
- 8. Cheating/inappropriate behavior during any practical examination
- 9. Consuming food and/or beverage in Simulation Laboratory
- 10. Wearing headphones in Simulation Laboratory
- 11. Fails to wear protective eyewear-following first warning
- 12. Fails to present work to Endo Faculty and/or obtain appropriate signature
- 13. Fails to cover work bench prior to the start of work
- 14. Fails to clean work bench after completion of project
- 15. Fails to bring laboratory course manual to the laboratory session

Please report all significant problems to the course director promptly in writing IF YOU HAVE ANY QUESTIONS EMAIL Dr.Bonilla at: <u>mbonilla1@nova.edu</u>

* Rubric must be used for Faculty grading and student self-assessment

- Supplemental, Recommended, Optional, NOT required.

The access to all instructional resources included in this course, such as, lectures, handouts, manuals, PowerPoint presentations, videos, photographs, pictures, articles and web links is limited to students who are enrolled in the course and is not for public distribution. The use of these instructional resources is exclusively for non-commercial and non-profit educational use.

Students are recommended to download the instructional resources provided in the course, UNLESS, the course director instructs NOT to download specific files. We recommend that all students download, save, and keep the instructional materials from all the courses. These instructional resources will be very helpful references as you progress from year to year in the program.

VII. Course Schedule and Topic Outline

Course Schedule:

D-2 Fall 2020: Monday 8:00am - 12:00pm (Simulation lab) Topic Outline: Refer to course schedule.

<u>"Important note – Please note that due to the current Coronavirus pandemic, course schedules and course activities may be modified now and in future.</u> <u>Faculty and students are responsible for keeping apprised of these changes and adjusting their schedules accordingly."</u>

VIII. Instructional Methods

In this section of the syllabus you will find information about any course (instructional, assessment, assignments, benchmarks and/or clinical) modifications that were added to the course as a result of COVID-19 Lecture delivery via Zoom as opposed to face to face.

Number of students remain the same, groups A and B.

IX. Assignments

Description of Assignments, Point Value and Rubrics This course consists of 14 laboratory sessions, 2 practical examinations, and 1 final practical examination.

Preclinical Endodontics: Laboratory CDM 2060 2021 Course Director: Dr. Carmen Bonilla

<u>GROUP</u>

- A B
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Date	Date	Laboratory Summer Schedule		
May	May			
TBA	TBA	All Introduction lecture; meet the faculty. Grading books distribution.		
		Axium Training XDR Group A&B		
		Remediation week No Lab		
		Memorial Day		
June	June			
		Semester B reak No Lab		
		Project 1A: access 4 unmounted maxillary anterior and 4 unmounted mandibular		
		anterior and Root canal treatment (1 max and 1 mad)		
		Project 1B: access 2 mounted maxillary Anteriors		
		Project C: access 2 mounted mandibular Anteriors		
July	July			
		Project 1D: endodontic treatment on 1 maxillary and 1 mandibular incisor and prepare		
		post space		
		Project 2A: access 2 unmounted maxillary premolars and 2 unmounted mandibular		
		premolars 1 Root canal treatment (1 max and 1 mad)		
		Study week No Lab		
Aug	Aug	Fall Schedule		
		Project 2B: access 2 mounted maxillary premolars and 2 mounted mandibular premolars		
		2C: endodontic treatment on 1 prev accessed maxillary premolar and prepare post space		

		Anterior Practical examination Group A&B
		Project 3A: access 2 unmounted maxillary molars and 2 unmounted mandibular molars
Sept	Sept	
		Labor Day
		Project 3B: access 2 mounted maxillary molars and complete endodontic treatment on 1 molar only
		Makeup session optional
Oct	Oct	
		Project 3C: access 2 mounted mand molars and complete endodontic treatment on 1
		molar only
		Catch up project/practice for final practicals
		Molar practical Group A&B
Nov	Nov	
		Final Practical Examination Group 1
		Final Practical Examination Group 2
		Final Practical Examination Group 3
		Retake
Dec	Dec	
		Retake

X. Grading Criteria

Provide a List of all the graded work in the course (Assessments, Class Activities, Classwork and Assignments) with Point or Percentage Values, or required Completion item. Grading Scale:

The course is organized to simulate clinical practice. Laboratory projects have been organized to develop skills that will be used for student's entire professional careers. Student evaluation depends on how well skills are developed and how well didactic material is applied to the laboratory projects.

The grade of the course is determined by laboratory projects and practical examinations. Successful completion of all projects and examinations is required. The final grade is calculated as follows:

Projects	Pass/Fail
Anterior practical	25%
Molar practical	35%
Final practical	40%
Total	100%

Bonus Point: Students are able to earn 1 extra point assisting PG endodontic Clinic (confirm clinical schedule prior to your assisting session) the bonus point can go only to practicals examinations, no to the final grade .you can earn or assist a maximum of 3 points or 3 sessions. the assisting form must be submitted on Canvas

Course Final Grade Mode for the course (Pass/Fail, PR/NPR or Letter Grade). For a continuum course, please specify the grade mode for <u>each</u> semester. Grade Mode: Summer PR/NPR

Letter Grade	GPA	Equivalence
Α	4	93 to 100
A-	3.75	90 to < 93
B+	3.5	86 to < 90
В	3	83 to < 86
B- C+	2.75	80 to < 83
C+	2.5	76 to < 80
С	2	70 to < 76
F	0	<70

Fall Letter Grade Course Grading Scale

XI. Course Policies COURSE ATTENDANCE REQUIREMENTS, REMEDIATION POLICY, ALL CDM POLICIES

Attendance Policy : Please refer to appropriate pages of the NSU-CDM 2020-2021 Student Handbook.

Link to the handbook:

https://liverootnova.sharepoint.com/dentmed/Active%20Docs/Policies%20and%20Procedures/Pre%20a 2020%20CDM%20PreDoctoral%20Student%20Handbook.pdf?wa=wsignin1.0

Remediation Policy: Please refer to appropriate pages of the NSU-CDM 2020-2021 Student Handbook.

"Successful completion of each CDM course requires compliance with the CDM Code of Behavioral Conduct."

CDM College Attendance PolicyPlease note that, the Office of Admissions, Student Affairs and Services manages excused absences including sick days, mission trips, dental meetings, externships, interviews, family events, and other personal leave time, etc. and all student absences will continue to be tracked in axiUm. (Please refer to NSU Wide Religious Holidays Policy in the Student Handbook.) • Planned excused absences: please fill out the appropriate paperwork, with backup documentation (e.g. physician's note), and submit on the online portal for the Office of Student Services prior to the scheduled absence, so that we can approve the leave time, and help you map out a plan to make up the work. It is the student's responsibility to inform the course director for any courses you will be missing, your team leader for any clinic sessions that will be missed and/or the Coordinator of Extramural Programs (Dr. Mairelina Godoy), etc. of your planned absence(s). • Unplanned excused absences: please email Dr. Galka at agalka@nova.edu with a cc to cdmservices@nova.edu to report that you will be out, the reason for your absence and to also let us know if you plan to return to school the following day. You should also email the course director for any courses you will be missing, Dr. Mairelina Godoy mg1189@nova.edu for any rotations you will be missing and/or your team leader for any clinic sessions scheduled for that day. You must continue to email us daily to keep us updated if you will be out additional days and you can submit your SREA form together with backup documentation when you know the date you will return to school. • The student will be responsible for making up all missed rotations, all material presented in lectures, all laboratory projects, all written and practical examinations (including OSCEs) and must fulfill all didactic and clinical responsibilities as outlined in the individual course syllabi. Also, please review the attendance policy in the individual course syllabi. • Please do not schedule externships or interviews when you are scheduled for an examination or rotation. • Remember, it is your responsibility to reach out to our office for any unexcused absences to see if these fall under excused absences and/or to see how the unexcused absence will be managed. Also, please contact Dr. Mairelina Godoy directly to arrange makeup of any and all missed rotations, which will take place during optional clinicweeks. • Every student will be able to take 1

Personal Day/per Semester (3 Personal Days/Academic Year) with NO BACKUP DOCUMENTATION REQUIRED, provided the day(s) are not taken when you are scheduled for a rotation, written examination, practical/competency examination, OSCE or taken directly before/after a school holiday, etc. These absences will be managed through our office and designated as excused absences, provided our office is notified by email in advance or on the day of the absence. (Please indicate in the email if you will be using a personal day and designate D-1, D-2, D-3 or D-4 student.) For any additional absences to the 1 Personal Day/per semester, or in the event that you will be missing a written examination, a preclinical or clinical practical/competency examination, including an OSCE, or rotation, backup documentation WILL be required. Again, it is the student's responsibility to notify all course directors, team leaders, and/or the Coordinator of Extramural Programs, etc. affected by your absence(s). Please check your individual schedule before requesting a personal day, to be sure that you will not be missing a rotation or an exam. A personal day will be recorded as a full day. (Half days cannot be requested.) A personal day must be requested on or before the day in question and cannot be used retroactively. COVID-19 Protocol (subject to change)1. NO STUDENT IS TO COME TO SCHOOL SICK- if you do not feel right- please do NOT come to school. Email Dr. Galka-Assistant Dean for Admissions, Student Affairs and Services (agalka@nova.edu) 2. If a student has had direct/close contact with someone who has been infected with COVID-19 or is experiencing COVIDlike symptoms- immediately self- isolate/quarantine. Email Dr. Galka and Dr. Schweizer- Director Infection Prevention Programs (schweize@nova.edu). a. Direct Exposure/Asymptomatic: test on day 7if negative test result- can come back after 10 days : if NO test- quarantine 14 days b. Symptomatic (with or without Direct Exposure): test immediately and then again on day 7- if negative test result on day 7- can come back after 10 days : NO test- quarantine 14 days and must be symptom-free for 72 hours3. If a student tests positive for COVID-19: remain self-isolated. To return to school: student needs to have 2 consecutive negative test results in a row (at least 24 hours apart). 4. Students who are in quarantine, need to contact both Dr. Galka and Dr. Hernandez (marher@nova.edu) to determine if they can participate in online courses during this time

XII. University Policies

Academic Integrity: Cheating or inappropriate behavior during any written examination, quiz, any assignment, any project; plagiarism of any work(s), or other unethical behavior will not be tolerated; the student risks receiving a grade of zero (0) for said examination, quiz, assignment, project and may be referred to the Associate Dean for Academic Affairs and the Student Progress Committee. Please refer to appropriate pages of the NSU-CDM 2020-2021 Student Handbook. and the NSU Student Handbook located at

https://liverootnova.sharepoint.com/dentmed/Active%20Docs/Policies%20and%20Procedures/Pre%20and%20 2020%20CDM%20PreDoctoral%20Student%20Handbook.pdf?wa=wsignin1.0.

Plagiarism Policy: All assignments, exams, works, patient care - written, laboratory, oral, clinical must be done as the independent work of each individual student. Plagiarism, copying or sharing the work of another or altering documentation to reflect something is your own work that is not; reflect false attendance, are considered serious offences that will not be tolerated. THESE ACTIONS WILL BE CONSIDERED IN VIOLATION OF THE UNIVERSITY AND THE CDM CODE OF BEHAVIORAL CONDUCT AND WILL BE REFERRED FOR APPROPRIATE ACTION. Students who need assistance in their learning goals should communicate with the appropriate NSU-CDM course director and/or faculty. Please refer to appropriate pages of the NSU and the CDM 2020-2021 Student Handbook. Following a link to the NSU Student Handbook

https://liverootnova.sharepoint.com/dentmed/Active%20Docs/Policies%20and%20Procedures/Pre%20and%20 2020%20CDM%20PreDoctoral%20Student%20Handbook.pdf?wa=wsignin1.0

University Policy

Class content throughout this course may be recorded in accordance with the NSU Class Recording Policy. If class content is recorded, these recordings will be made available to students registered for this course as a supplement to the classroom experience. Recordings will be made available to all students who

were registered to attend the live offering of the class, regardless of a student's section or discipline, or whether the student is participating in the course online. If recordings are intended to be accessible to students or third parties who were not registered for the live offering of the class, students' personally identifiable information will be removed or redacted from the recording, unless (1) their written consent to such disclosure was previously provided, or (2) the disclosure is permissible in accordance with the Family Educational Rights and Privacy Act ("FERPA").

Students are prohibited from recording audio or video, or taking photographs in classrooms (including online classes) without prior permission from the instructor or pursuant to an approved disability accommodation, and from reproducing, sharing, or disseminating classroom recordings to individuals outside of this course. Students found engaging in such conduct will be in breach of the Student Code of Conduct and subject to disciplinary action.

Title IX/Sexual Misconduct: Sexual violence and sexual harassment are contrary to our core values and have no place at Nova Southeastern University. In accordance with Title IX and other laws, NSU prohibits discrimination, including sex-based discrimination and discrimination towards pregnant/parenting students. If you or someone you know experience(s) sexual violence and/or sexual harassment, there are resources and options available. To learn more or to report an incident, please visit the NSU Title IX website at <u>www.nova.edu.title-ix</u>. Please be aware that as an instructor, I am not a confidential resource, and I will need to report any incidents of sexual misconduct to the NSU Title IX Coordinator. You can also contact Laura Bennett, NSU's Title IX Coordinator directly at <u>laura.bennett@nova.edu</u> or 954-262-7858.