



CDM 1050 - Ethics and Professionalism

I. Course Information

Course: CDM 1050 - Ethics and Professionalism
Semester and Year: Fall 2021
Course Start and End Dates: 07/26/2021 - 12/12/2021
Course Reference Number: 23936
Semester Credit Hours: 1.0
Building and Room: HPD-Assembly I Building - 2101TERY

II. Instructor Information

Professor: Maria Andreina Hernandez
Email: marher@nova.edu
Phone: 9542627357
Office Hours:

By Appointment, please send an email to Dr. Maria Hernandez at marher@nova.edu to request an appointment.

III. Class Schedule and Location

Day	Date	Time	Location	Building/Room
R	07/29/2021 - 11/18/2021	2:10 PM - 2:59 PM	Ft Lauderdale/Davie Campus	HPD-Assembly I Building-2101TERY
R	12/02/2021 - 12/09/2021	2:10 PM - 2:59 PM	Ft Lauderdale/Davie Campus	HPD-Assembly I Building-2101TERY

IV. Course Description

This introductory course provides the new predoctoral dental student with an awareness of ethical principles, ethical issues in dentistry, health care, dental education; research, social media, the oral health care team, expected ethical behavior at the NSU-CDM, and other issues related to the study of and profession of dentistry. The content in this course will be integrated with the content in the following courses: Clinic Experience I and II, and Multidisciplinary Introduction to Record Keeping.

V. Course Objectives / Learning Outcomes

Course Learning Outcomes

At the completion of this course, the student will be able to:

1. Understand the impact of various ethical issues as they relate to their dental education
2. Understand the impact of various ethical issues as they relate to their future practice.
3. Understand professionalism as it relates to the dental profession.
4. Recognize appropriate use of peer-assistance and peer-review programs.

5. Understand basic principles of professional communication in the clinical environment.

COLLEGE OF DENTAL MEDICINE COMPETENCY STATEMENTS Faculty Note: Use the most updated version of the CDM Predoctoral Competency document to select the corresponding competencies for this course. Be sure to select the number of the competency statement and the verbatim competency statement as it appears on the competency document. For each competency indicate the type of assessment (formative or summative) that will be employed to measure the attainment of the competency

Core Competencies:

Related Competencies (as defined by educational outcomes):

22. Graduates must be competent in applying legal and regulatory concepts related to the provision and /or support of oral health care services.

[CODA Predoctoral Standard 2-18]

- HIPAA Online Training and Quiz-formative assessment
- Title IX NSU Online Training and Quiz – formative assessment
- Midterm Exam-formative assessment
- Final Exam-summative assessment

23. Graduates must be competent in applying the basic principles and philosophies of practice management, models of oral health care delivery, and how to function successfully as the leader of the oral health care team

- Midterm Exam-formative assessment
- Final Exam-summative assessment
(CODA Predoctoral Standard 2-19)

25. Graduates must be competent in the application of the principles of ethical decision making and professional responsibility.

[CODA Predoctoral Standard 2-21]

- Midterm Exam-formative assessment
- Final Exam-summative assessment

The content and resources in this course are directly applicable in the student's professional roles and responsibilities as a student of dental medicine, in all areas of the program: lecture classes, lab courses, clinic rotations, research, comprehensive care of patients, and dental practice.

- This refers to the same as the items in the CDM Competency Document; please see them listed below.

FOUNDATION KNOWLEDGE

STATEMENTS FOR THE GENERAL DENTIST

FK9-2: Apply principles of sociology, psychology and ethics in making decisions and

communicating effectively in the management of oral health care for the child, adult, geriatric, or special needs patient.

VI. Materials and Resources

Course Required Texts and Materials:

American College of Dentists

Ethics Handbook for Dentists – hard copy and/or online

ASDA Ethics Home Page

<https://www.asdanet.org/index/dental-student-resources/Ethics>

ASDA White Paper on Ethics and Professionalism in Dental Education

<https://www.asdanet.org/docs/advocate/issues/asdawhitepaperethics2012.pdf?sfvrsn=4>

ADA Principles of Ethics and Code of Behavioral Conduct

<http://www.ada.org/prof/prac/law/code/index.asp>

Newton JT, Brenneman DL. Communication in dental settings scale (CDSS): preliminary development of a measure to assess communication in dental settings. *Br J Hlth Psych* 4(Part 3):277-284, 1999.

Florida Statutes – Chapter 466 – Governing the Practice of Dentistry, Dental Hygiene, Dental Assisting, and Dental Laboratories:

<http://www.flsenate.gov/Laws/Statutes/2011/Chapter466>

<https://floridasdentistry.gov/Forms/Law-and-Rule-Booklet-2013-den.pdf>

HIPAA NSU Online Training

Title IX NSU Online Training

Other assigned readings as per each lecture, when applicable.

Supplemental Texts or Readings: as assigned

Faculty Note: Please indicate the textbooks that are **required** for the class and if available, a hyperlink to the textbook. Also, indicate if there are articles or links to **required readings** that are required for the class *and* the site where the articles are available for the student (such as: Canvas, library, database).

Course Supplemental Materials:

As assigned

- Supplemental, Recommended, Optional, NOT required.

The access to all instructional resources included in this course, such as, lectures, handouts, manuals, PowerPoint presentations, videos, photographs, pictures, articles and web links is limited to students who are enrolled in the course and is not for public distribution. The use of these instructional resources is exclusively for non-commercial and non-profit educational use. Students are recommended to download the instructional resources provided in the course, UNLESS, the course director instructs NOT to download specific files. We recommend that all students download, save, and keep the instructional materials from all the courses. These instructional resources will be very helpful references as you progress from year to year in the program.

VII. Course Schedule and Topic Outline

Course Schedule:

<u>Session</u>	<u>Date</u>	<u>Topic</u>	<u>Reading Assignments or Topic</u>	<u>Instructor</u>
1	July 26	NSU Tittle IX Program during D1 orientation.		Ms. L. Bennet and Dr. Daniels
2	July 29	American College of Dentist Ethics Program During D1 Orientation.		Dr. W. Parker
3	July 29	Curriculum & Handbook during D1 Orientation		Dr. Hernandez
4	August 5	Course introduction, CDM Courses Evaluation		Dr. Hernandez
5	August 12	Study Technique Workshop		Dr. Wrench
Friendly reminder – HIPAA Online training course due by Thursday September 9, 2021				
6	August 19	Plagiarism- Oral Health Care Team		Dr. Thompson
7	August 26	Professionalism in Dental Education/Ethical Decision Making	ACD Ethics Handbook for Dentists ADA link ASDA link ADEA link	Dr. Hernandez
8	September 2	No Class- Study time for Microbiology		
9	September 9	Ethical Principles and Core Values		Dr. Hernandez
Friendly reminder – Title IX Online training course due by Monday September 27				
10	September 16	Midterm Exam		Dr. Hernandez
11	September 23	No Class - Study Time for Microbiology		

12	September 30	Results and Reflection on MBTI and PLMI assessments	Re-read your application essay to dental school prior to class	Dr. K. Hagen
13	October 7	Introduction to Professional Communication in the Clinical Environment		Dr. K. Lit
14	October 14	Legal and Ethical aspects of Social Media in the Dental Profession		Dr. M Ragan
15	October 21	No Class- Study Time for Microbiology		
16	October 28	Ethics in Research		Dr. C. Garcia-Godoy
17	November 4	Final Exam		Dr. Hernandez

Topic Outline:

See above table

“Important note – Please note that due to the current Coronavirus pandemic, course schedules and course activities may be modified now and in future. Faculty and students are responsible for keeping apprised of these changes and adjusting their schedules accordingly.”

VIII. Instructional Methods

In this section of the syllabus you will find information about any course (instructional, assessment, assignments, benchmarks and/or clinical) modifications that were added to the course as a result of COVID-19

Not Applicable

IX. Assignments

Description of Assignments, Point Value and Rubrics

Class Expectations:

Students are required to attend class sessions prepared. Each student is responsible for all reading assignments, studying and preparing for topics presented in the lectures, accessing topic references, online links and any other assigned resources. Sessions may be interactive and student participation is expected. Students may be randomly and can be repeatedly selected to participate in class discussion at any time during the lecture.

Academic misconduct in any assignments, exams, quizzes, attendance, or classroom, may result in a grade of F for this course.

Cheating or inappropriate behavior during any written examination, any assignment, any project; plagiarism of any work(s), or other unethical behavior will not be tolerated; the student risks receiving a grade of **zero (0)** for said examination, assignment, project, and a grade of **F** for the course and may be referred to the Office of Academic Affairs and the Student Progress Committee.

X. Grading Criteria

Provide a List of all the graded work in the course (Assessments, Class Activities, Classwork and Assignments) with Point or Percentage Values, or required Completion item.

Grading Scale:

Grading Policy:

HIPAA online training	10%
Title IX online training	10%
Midterm Exam	40%
Final Exam	40%

HIPAA Online Training program: All students must complete the NSU **HIPAA training** by the **designated due date of Thursday September 9, 2021**. The entire online training program must be **fully completed, before the due date** in order to be given credit for the assignment. Failure to complete the assignment on time will result on a deduction of 5 points. Students may repeat any quizzes, as necessary for full completion, without penalty, as long as the assignment is completed before the due date. Students are required to bring their Certificate of Completion to the Deans office or email it to Flor Aramburu at afior@nova.edu.

Title IX Online Training program:

All students must complete the NSU **Title IX training** by the **designated due date of September 27, 2021**. The entire online training program must be **fully completed, before the due date** in order to be given credit for the assignment. Failure to complete the assignment on time will result on a deduction of 5 points. Students may repeat any quizzes, as necessary for full completion, without penalty, as long as the assignment is completed before the due date and time. Students are required to bring their Certificate of Completion to the Deans office or email it to Flor Aramburu at afior@nova.edu.

Midterm and Final Exams

Will be multiple choice.

This is subject to change and students will be notified in advance of any change.

Course Final Grade Mode for the course (Pass/Fail, PR/NPR or Letter Grade). For a continuum course, please specify the grade mode for each semester.

Grade Mode:

Grade mode is Letter Grades A through F, based on the following evaluations:

HIPAA Online Training by due date	10%
Title IX Online Training by due date	10%
Midterm Examination	40%
Final Examination	40%

Course Grading Scale

Letter Grade	GPA	Equivalence
A	4	93 to 100
A-	3.75	90 to < 93
B+	3.5	86 to < 90
B	3	83 to < 86
B-	2.75	80 to < 83

C+	2.5	76 to < 80
C	2	70 to < 76
F	0	<70

XI. Course Policies

COURSE ATTENDANCE REQUIREMENTS, REMEDIATION POLICY, ALL CDM POLICIES

Attendance Policy : Please refer to appropriate pages of the NSU-CDM 2020-2021 Student Handbook.

Link to the handbook:

<https://liverootnova.sharepoint.com/dentmed/Active%20Docs/Policies%20and%20Procedures/Pre%20a2020%20CDM%20PreDoctoral%20Student%20Handbook.pdf?wa=wsignin1.0>

Remediation Policy: Please refer to appropriate pages of the NSU-CDM 2020-2021 Student Handbook.

“Successful completion of each CDM course requires compliance with the CDM Code of Behavioral Conduct.”

CDM College Attendance Policy Please note that, the Office of Admissions, Student Affairs and Services manages excused absences including sick days, mission trips, dental meetings, externships, interviews, family events, and other personal leave time, etc. and all student absences will continue to be tracked in axiUm. (Please refer to NSU Wide Religious Holidays Policy in the Student Handbook.) • Planned excused absences: please fill out the appropriate paperwork, with backup documentation (e.g. physician’s note), and submit on the online portal for the Office of Student Services prior to the scheduled absence, so that we can approve the leave time, and help you map out a plan to make up the work. It is the student’s responsibility to inform the course director for any courses you will be missing, your team leader for any clinic sessions that will be missed and/or the Coordinator of Extramural Programs (Dr. Mairelina Godoy), etc. of your planned absence(s). • Unplanned excused absences: please email Dr. Galka at agalka@nova.edu with a cc to cdmservices@nova.edu to report that you will be out, the reason for your absence and to also let us know if you plan to return to school the following day. You should also email the course director for any courses you will be missing, Dr. Mairelina Godoy mg1189@nova.edu for any rotations you will be missing and/or your team leader for any clinic sessions scheduled for that day. You must continue to email us daily to keep us updated if you will be out additional days and you can submit your SREA form together with backup documentation when you know the date you will return to school. • The student will be responsible for making up all missed rotations, all material presented in lectures, all laboratory projects, all written and practical examinations (including OSCEs) and must fulfill all didactic and clinical responsibilities as outlined in the individual course syllabi. Also, please review the attendance policy in the individual course syllabi. • Please do not schedule externships or interviews when you are scheduled for an examination or rotation. • Remember, it is your responsibility to reach out to our office for any unexcused absences to see if these fall under excused absences and/or to see how the unexcused absence will be managed. Also, please contact Dr. Mairelina Godoy directly to arrange makeup of any and all missed rotations, which will take place during optional clinicweeks. • Every student will be able to take 1 Personal Day/per Semester (3 Personal Days/Academic Year) with NO BACKUP DOCUMENTATION REQUIRED, provided the day(s) are not taken when you are scheduled for a rotation, written examination, practical/competency examination, OSCE or taken directly before/after a school holiday, etc. These absences will be managed through our office and designated as excused absences, provided our office is notified by email in advance or on the day of the absence. (Please indicate in the email if you will be using a personal day and designate D-1, D-2, D-3 or D-4 student.) For any additional absences to the 1 Personal Day/per semester, or in the event that you will be missing a written examination, a preclinical or clinical practical/competency examination, including an OSCE, or rotation,

backup documentation WILL be required. Again, it is the student's responsibility to notify all course directors, team leaders, and/or the Coordinator of Extramural Programs, etc. affected by your absence(s). Please check your individual schedule before requesting a personal day, to be sure that you will not be missing a rotation or an exam. A personal day will be recorded as a full day. (Half days cannot be requested.) A personal day must be requested on or before the day in question and cannot be used retroactively. **COVID-19 Protocol (subject to change)**1. NO STUDENT IS TO COME TO SCHOOL SICK- if you do not feel right- please do NOT come to school. Email Dr. Galka- Assistant Dean for Admissions, Student Affairs and Services (agalka@nova.edu) 2. If a student has had direct/close contact with someone who has been infected with COVID-19 or is experiencing COVID-like symptoms- immediately self- isolate/quarantine. Email Dr. Galka and Dr. Schweizer- Director Infection Prevention Programs (schweize@nova.edu). a. Direct Exposure/ Asymptomatic: test on day 7- if negative test result- can come back after 10 days : if NO test- quarantine 14 days b. Symptomatic (with or without Direct Exposure): test immediately and then again on day 7- if negative test result on day 7- can come back after 10 days : NO test- quarantine 14 days and must be symptom-free for 72 hours3. If a student tests positive for COVID-19: remain self-isolated. To return to school: student needs to have 2 consecutive negative test results in a row (at least 24 hours apart). 4. Students who are in quarantine, need to contact both Dr. Galka and Dr. Hernandez (marher@nova.edu) to determine if they can participate in online courses during this time

XII. University Policies

Academic Integrity: Cheating or inappropriate behavior during any written examination, quiz, any assignment, any project; plagiarism of any work(s), or other unethical behavior will not be tolerated; the student risks receiving a grade of zero (0) for said examination, quiz, assignment, project and may be referred to the Associate Dean for Academic Affairs and the Student Progress Committee. Please refer to appropriate pages of the NSU-CDM 2020-2021 Student Handbook. and the NSU Student Handbook located at

<https://liverootnova.sharepoint.com/dentmed/Active%20Docs/Policies%20and%20Procedures/Pre%20and%202020%20CDM%20PreDoctoral%20Student%20Handbook.pdf?wa=wsignin1.0> .

Plagiarism Policy: All assignments, exams, works, patient care - written, laboratory, oral, clinical must be done as the independent work of each individual student. Plagiarism, copying or sharing the work of another or altering documentation to reflect something is your own work that is not; reflect false attendance, are considered serious offences that will not be tolerated. THESE ACTIONS WILL BE CONSIDERED IN VIOLATION OF THE UNIVERSITY AND THE CDM CODE OF BEHAVIORAL CONDUCT AND WILL BE REFERRED FOR APPROPRIATE ACTION. Students who need assistance in their learning goals should communicate with the appropriate NSU-CDM course director and/or faculty. Please refer to appropriate pages of the NSU and the CDM 2020-2021 Student Handbook. Following a link to the NSU Student Handbook

<https://liverootnova.sharepoint.com/dentmed/Active%20Docs/Policies%20and%20Procedures/Pre%20and%202020%20CDM%20PreDoctoral%20Student%20Handbook.pdf?wa=wsignin1.0>

University Policy

Class content throughout this course may be recorded in accordance with the NSU Class Recording Policy. If class content is recorded, these recordings will be made available to students registered for this course as a supplement to the classroom experience. Recordings will be made available to all students who were registered to attend the live offering of the class, regardless of a student's section or discipline, or whether the student is participating in the course online. If recordings are intended to be accessible to students or third parties who were not registered for the live offering of the class, students' personally identifiable information will be removed or redacted from the recording, unless (1) their written consent to such disclosure was previously provided, or (2) the disclosure is permissible in accordance with the Family Educational Rights and Privacy Act ("FERPA").

Students are prohibited from recording audio or video, or taking photographs in classrooms (including online

classes) without prior permission from the instructor or pursuant to an approved disability accommodation, and from reproducing, sharing, or disseminating classroom recordings to individuals outside of this course. Students found engaging in such conduct will be in breach of the Student Code of Conduct and subject to disciplinary action.

Title IX/Sexual Misconduct: Sexual violence and sexual harassment are contrary to our core values and have no place at Nova Southeastern University. In accordance with Title IX and other laws, NSU prohibits discrimination, including sex-based discrimination and discrimination towards pregnant/parenting students. If you or someone you know experience(s) sexual violence and/or sexual harassment, there are resources and options available. To learn more or to report an incident, please visit the NSU Title IX website at www.nova.edu/title-ix. Please be aware that as an instructor, I am not a confidential resource, and I will need to report any incidents of sexual misconduct to the NSU Title IX Coordinator. You can also contact Laura Bennett, NSU's Title IX Coordinator directly at laura.bennett@nova.edu or 954-262-7858.