



CDM 1000 - Anatomy Lecture/Lab

I. Course Information

Course: CDM 1000 - Anatomy Lecture/Lab
Semester and Year: Fall 2021
Course Start and End Dates: 07/26/2021 - 12/12/2021
Course Reference Number: 23919
Semester Credit Hours: 5.0
Building and Room: HPD-Assembly II Building - MORRIS

II. Instructor Information

Professor: Ahmad Khalil Ahmadi
Email: aa263@nova.edu
Office Hours:
 By Appointment

III. Class Schedule and Location

Day	Date	Time	Location	Building/Room
T	08/03/2021 - 08/10/2021	2:10 PM - 3:59 PM	Ft Lauderdale/Davie Campus	HPD-Assembly II Building- MORRIS
T	08/17/2021 - 11/16/2021	2:10 PM - 3:59 PM	Ft Lauderdale/Davie Campus	HPD-Assembly I Building- 2105HULL
F	09/10/2021 - 09/10/2021	3:00 PM - 5:00 PM	Ft Lauderdale/Davie Campus	HPD-Assembly I Building- 2100STEL
R	10/21/2021 - 11/18/2021	10:10 AM - 11:59 AM	Ft Lauderdale/Davie Campus	HPD-Assembly I Building- 2105HULL
T	11/30/2021 - 12/07/2021	2:10 PM - 3:59 PM	Ft Lauderdale/Davie Campus	HPD-Assembly I Building- 2105HULL
R	12/02/2021 - 12/09/2021	10:10 AM - 11:59 AM	Ft Lauderdale/Davie Campus	HPD-Assembly I Building- 2105HULL

IV. Course Description

The study of the general anatomical and functional features of the major systems of the human body. These include the skeletal system, muscular system, peripheral nervous system, respiratory system, cardiovascular system, digestive system and urogenital system. In addition, the latter part of the course

includes a detailed study of the anatomical and functional features of the head and neck region.

V. Course Objectives / Learning Outcomes

Course Learning Outcomes

Course Goals: Anatomical Basis 1. The student will have an anatomical basis for understanding and applying information presented in basic science and clinical courses. 2. The student will have an anatomical basis for acknowledging clinical problems. Course Learning Objectives: Gross Structures Identification

The student will be able to identify the gross anatomical structures comprising the major systems of the body. In addition, the student will be able to identify, in detail, the gross anatomical structures of the head and neck region. Features The student will know the general functional features of the major systems of the human body. The student will also have a reasonably detailed knowledge of the functional features of the head and neck region. Anatomical Relationships The student will learn the anatomical relationships between structures within the human body. This knowledge will include the means for locating structures for physical exam inspection and emergency procedures. Radiographs The student will be able to identify normal anatomical structures on radiographs.

3. Scans The student will be able to identify normal anatomical structures on scans.

COLLEGE OF DENTAL MEDICINE COMPETENCY STATEMENTS Faculty Note: Use the most updated version of the CDM Predoctoral Competency document to select the corresponding competencies for this course. Be sure to select the number of the competency statement and the verbatim competency statement as it appears on the competency document. For each competency indicate the type of assessment (formative or summative) that will be employed to measure the attainment of the competency

Core Competencies:

19. Graduates must be competent in the application of biomedical science knowledge in the delivery of patient care. [CODA Predoctoral Standard 2-15]

Formative assessment: Class participation, class preparedness, reading assignments, group discussion.

Summative assessment: Lecture written exams, Laboratory written exams.

- This refers to the same as the items in the CDM Competency Document; please see them listed below.

FOUNDATION KNOWLEDGE

STATEMENTS FOR THE GENERAL DENTIST

FK1: Apply knowledge of molecular, biochemical, cellular, and systems-level development, structure and function to the prevention, diagnosis, and management of oral disease and the promotion and maintenance of oral health. Foundation Knowledge disciplines covered by FK1 include: Gross and Head and Neck Anatomy, Regional Anatomy, Dental Anatomy, Gnathology, Occlusion (including TMJ), General and Oral Histology, Embryology, Physiology, Cell Biology, Biochemistry, Molecular Biology, Genetics, Neuroscience, Nutrition, Oral Biology, General and Systemic Pathology, Cancer Biology, etc. Clinical Science areas where FK1 may have relevance include: Periodontology, Oral and Maxillofacial Surgery, Occlusion, TMD, Ergonomics, Prosthodontics, Pediatric Dentistry, Orthodontics, Implant Dentistry, Forensic Dentistry, Oral Medicine, Oral Pathology, Clinical Nutrition, etc.

FK1-1: Apply knowledge of the structure and function of the normal cell and basic types of tissues comprising the human body. (Encompasses Gross and Head and Neck Anatomy, General and Oral Histology, Dental Anatomy, Occlusion, TMJ, etc.).

VI. Materials and Resources

Course Required Texts and Materials:

Required Atlas (any one of the following atlases)

Atlas of Human Anatomy, Netter, Frank (6h Edition) 2014, Saunders Elsevier, ISBN 9781410059516
[Illustrations, choice of many students]

Atlas of Anatomy (Thieme Anatomy), Gilroy, AM, MacPherson, BK, Ross, LM, & Schuenke, M, 2012, ISBN - 160406062-1

Grant's Atlas of Anatomy, Agur, Anne and Dalley, Arthur (13th Edition) 2012, Lippincott Williams & Wilkins Publishing, ISBN 07817-7055-6, [Illustrations, an accurate representation of the specimens with accompanying text]

Complete Anatomy (Digital anatomy Atlas)

Recommended Textbook

Learning Human Anatomy, 4/e., Guy, Julia, Pearson/Prentice Hall
ISBN 9780135035603.

Human Anatomy

6th Edition

By Michael McKinley and Valerie O'Loughlin and Elizabeth Pennefather-O'Brien

ISBN10: 1260251357

ISBN13: 9781260251357

Handouts

You will be given a lecture handout for each portion of the anatomy course. During the lecture presentations, it is best to take part in an active manner. That is, follow the provided handout; write down information on the handout. With this active method, you will be creating your own anatomy textbook. It is easier to read and digest the information and concepts in your own textbook. In addition, you will be provided a list of structures to identify in the laboratory sessions.

Health Profession Divisions Library Resources

- ANATOMY.TV is an excellent program free to registered NSU students. Modules include:
- Complete human anatomy series
- Anatomy trains
- Interactive functional anatomy
- Clinical spine
- Essential regional anatomy
- Radiological cross-sectional anatomy with Multidetector CT

Anatomy and Physiology Revealed version 2.0. McGraw-Hill Companies, Inc., ISBN 9780073378077.

Acland's DVD Atlas of Human Anatomy

These DVDs may be purchased individually or as a set from the NSU Bookstore or directly from Lippincott Williams & Wilkins.

DVD 1 - Upper Extremity

DVD 2 - Lower Extremity

DVD 3 - Trunk

DVD 4 - Head & Neck, Part 1

DVD 5 - Head & Neck, Part 2

DVD 6 - Internal Organs

Anatomical Models, Skeletons, Radiographs and Scans

These items are essential for learning anatomy and are located in the lab. Please do not mark on, damage or remove the items from the laboratory. The laboratory portion of this course consists of identifying the anatomical structures in your lab lists on human cadavers.

Skulls

During the first week of school, groups of two or three students will receive a skull for use at home. As the course progresses, you will need to learn the various bony features of the skull.

The skull is on loan and must be returned at the end of the course. Please do not mark on or otherwise damage the skull.

Anatomy Laboratory Safety

First aid kits are located in marked cabinets in the laboratories. Eye washes and telephones are available for use. The NovaAlert phone # is (954)262-8999 or extension 28999. Questions concerning lab safety or procedures can be addressed to the laboratory instructors or to the Supervisor of the Anatomy Laboratories, Ms. Adalyne Singh 964-901-9339.

The Anatomy Laboratory Sessions:

For the laboratory sessions, students should work in groups and identify the structures in their lab lists on human cadavers. The laboratory exams will test your ability to identify structures and know their functional features.

Anatomy Laboratory Dress and Supplies

All students entering the gross anatomy are required to:

1. be in full scrubs - top and bottom
2. wear closed-toe shoes
3. wear disposable isolation gowns over their scrubs
4. wear Nitrile gloves
5. have safety glasses/goggles
6. wear shoe covers (optional)

Students are required to purchase this equipment prior to the first class meeting. They may be purchased at the NSU Bookstore, or elsewhere as long as the products are comparable.

Additionally, prior to the start of the lab, students are required to complete a set of modules, print the certificates of completion, Print and sign the Pledge of Respect and bring the certificates and signed pledge to the first class. See instructions below.

Required: NSU Environmental Health and Safety Education Services Training Course

Please follow the steps below in completing this requirement.

1. Log in to your Shark Learn to access your Blackboard courses. <https://sharklearn.nova.edu/>
2. Open the Environmental Health and Safety Education Services course
3. Complete all modules in the Occupational Safety folder. See names of required modules below
 - HAZCOM
 - Bloodborne Pathogens
 - Global Harmonized Systems (new MSDS)
 - Personal Protective Equipment
4. Complete the following module in Laboratory Safety folder.
 - Formaldehyde Safety in Research Education

Note 1: There will be quiz questions and competency questions throughout the module presentations.

Note 2: If you are unable to open the presentation in a specific web browser, please try using an alternate internet browser (e.g. Internet Explorer, Google Chrome, Mozilla Firefox).

Note 3: At the completion of each module you will be directed to the certificate of completion page.

You MUST bring a copy of the certificates with you to your first lab. Failure to complete these modules may result in denying you access to the Anatomy Labs.

Students, who are not in compliance with the above, will not be allowed access to the lab, and these absences are considered unexcused.**The Anatomy Lecture Presentations:**

The anatomy lectures will prepare you for the laboratory sessions. Prior to each lecture and laboratory exercise, you will need to prepare yourself in order to follow the lecture presentations and learn from the laboratory sessions. This is accomplished by reading the assigned chapter in the textbook, studying the provided handouts, referring to pertinent sections of an anatomy atlas, etc. During the anatomy lectures, it

is best to take part in an active manner. That is, follow the provided handout and write down information on the handout. With this active method, you will be creating your own anatomy textbook. It is easier to read and digest the information and concepts in your own textbook.

Faculty Note: Please indicate the textbooks that are **required** for the class and if available, a hyperlink to the textbook. Also, indicate if there are articles or links to **required readings** that are required for the class *and* the site where the articles are available for the student (such as: Canvas, library, database).

Course Supplemental Materials:

canvas / complete anatomy

- Supplemental, Recommended, Optional, NOT required.

The access to all instructional resources included in this course, such as, lectures, handouts, manuals, PowerPoint presentations, videos, photographs, pictures, articles and web links is limited to students who are enrolled in the course and is not for public distribution. The use of these instructional resources is exclusively for non-commercial and non-profit educational use. Students are recommended to download the instructional resources provided in the course, UNLESS, the course director instructs NOT to download specific files. We recommend that all students download, save, and keep the instructional materials from all the courses. These instructional resources will be very helpful references as you progress from year to year in the program.

VII. Course Schedule and Topic Outline

Course Schedule:

Week 1 Tuesday 08-03-21	2:10 - 4:00 pm	Skeletal System I
Friday 08-06-21 Lab.->	9:10 am-1:00 pm	Skeletal System I Bone / orientation
Week 2 Tuesday 8-10-21	2:10 - 4:00 pm	Skeletal System II
Friday 8-13-21 Lab.->	9:10 am-1:00 pm	Skeletal System II
Week 3 Tuesday 8-17-21	2:10 - 4:00 pm	Muscular System I
Friday 8-20-21 Lab.->	9:10 am-1:00 pm	Muscular System I
Week 4 Tuesday 8-24-21	2:10 - 4:00 pm	Muscular System II
Friday 8-27-21 Lab.->	9:10 am-1:00 pm	Muscular System II
Week 5 Tuesday 8-31-21	2:10 - 4:00 pm	Spinal Cord & Peripheral Nervous System
Friday 9-03-21 Lab.->	9:10 am-1:00 pm	Nervous System
Week 6 Tuesday 9-07-21	2:10 - 4:00 pm	Unit 1 Lecture Exam
Friday 9-10-21 Lab.->	9:10 am-1:00 pm	Unit 1 Lab Exam

Week 7 Tuesday 9-14-21	2:10 - 4:00 pm	Respiratory System Cardiovascular System I
Friday 9-17-21 Lab.->	9:10 am-1:00 pm	Respiratory System Cardiovascular System I
Week 8 Tuesday 9-21-21	2:10 - 4:00 pm	Cardiovascular System II
Friday 9-24-21 Lab.->	9:10 am-1:00 pm	Cardiovascular System II
Week 9 Tuesday 9-28-21	2:10 - 4:00 pm	Digestive System
Friday 10-01-21 Lab.->	9:10 am-1:00 pm	Digestive System
Week 10 Tuesday 10-05-21	2:10 - 4:00 pm	Urogenital System
Friday 10-08-21 Lab.->	9:10 am-1:00 pm	Urogenital System

HEAD & NECK LECTURES
Tuesday lectures from 2:10 pm to 4:00 pm
Thursday Lectures from 10:10 am to 12 noon

Week 11	2:10 pm - 4:00 pm	Unit 2 Lecture Exam
Tuesday 10-12-21		
Friday 10-15-21	9:10 am -11:00 pm	Unit 2 Lab Exam
Lab.->		
Week 12	2:10 pm - 4:00 pm	Skull and Face/scalp
Tuesday 10-19-21		
Friday 10-22-21	9:10 am -1:00 pm	Skull- Bones / Meninges
Lab.->		
Thursday 10-21-21	10:10 am - 12 noon	Interior of Skull Dural sinuses
Week 13	2:10 pm - 4:00 pm	superficial face, eye, ear , scalp
Tuesday 10-26-21		
Friday 10-29-21	9:10 am -1:00 pm	Scalp & Face / eye
Lab.->		
Thursday 10-28-21	10:10 am - 12 noon	Eye I - Orbit / layers of eye eyelids, lacrimal apparatus
Week 14	2:10 pm - 4:00 pm	Eye II - Contents of orbit, layers of eye Neck I
Tuesday 11-02-21		
Friday 11-05-21	9:10 am -1:00 pm	Eye I & II / Neck I
Lab.->		
Thursday 11-04-21	10:10 am - 12 noon	Neck I & II
Week 15	2:10 pm - 4:00 pm	Nose, paranasal sinuses, Ear
Tuesday 11-09-21		
Friday 11-12-21	9:10 am -1:00 pm	Neck II / TMJ / Infratemporal
Lab.->		
Thursday 11-11-21	10:10 am - 12 noon	Muscles of Mastication TMJ / Infratemporal .
Week 16	2:10 pm - 4:00 pm	Parotid & submandibular regions Oral cavity, palate, tonsils & tongue /pterygopalatine regions
Tuesday 11-16-21		

Friday 11-19-21 Lab.->	9:10 am-1:00 pm	Parotid & submandibular regions Oral cavity, palate, tonsils & tongue , pterygopalatine regions/ pharynx/ larynx
Thursday 11-18-21	10:10 am - 12 noon	pharynx/ larynx/ Ear
Week 17	2:10 -4:00 pm	Deep space infections / clinical correlations review
Tuesday 11-23-21		
Thursday 11-25-21	10:10 am - 12 noon	THANKSGIVING HOLIDAY NO CLASS
Friday 11-26-21	9:10 am-1:00 pm	THANKSGIVING HOLIDAY NO Lab
Week 18	2:10 - 4:00 pm	Exam Week
Tuesday 11-30-21		
Friday 12-03-21	9:10 am-11:00 am	Exam Week
Thursday 12-02-21	10:10 am - 12:00 noon	Exam Week
Week 19 Thursday 12-09-21	8:00 am - 10:00 am	Unit 3 Final Lecture exams
Friday 12-10-21	9:00 am - 1;00 pm	Unit 3 Final Lab exams

DISCLAIMER

Changes to the syllabus may be made at the discretion of the course director in order to maintain the integrity of the course.

Topic Outline:

TBA / as assigned by the instructor

“Important note – Please note that due to the current Coronavirus pandemic, course schedules and course activities may be modified now and in future. Faculty and students are responsible for keeping apprised of these changes and adjusting their schedules accordingly.”

VIII. Instructional Methods

In this section of the syllabus you will find information about any course (instructional, assessment, assignments, benchmarks and/or clinical) modifications that were added to the course as a result of COVID-19

N/A

IX. Assignments

Description of Assignments, Point Value and Rubrics

TBA / as assigned by the instructor / Q&A anatomy lab practical / Canvas Quizzes / Participation Only.

CLASS PARTICIPATION RUBRIC

CRITERIA & POINTS ASSIGNED	Satisfactory	Needs improvement	Unacceptable
Active participation	Actively and regularly contributes to discussion; Initiates discussion on issues related to class topic	Few contributions; Seldom volunteers but responds to direct queries	Absent/ Does not contribute
Relevance of participation to topic under discussion	Contributions are always relevant to discussion	Contributions are somewhat relevant to discussion	Contributions are off-topic or distract class from discussion
Evidence of level of preparation	Clearly read and thought about the material in advance of class	Appears to have read the material, but not closely or did not read all material	Not adequately prepared; Does not appear to have read the material in advance of class
Listening/Cooperation	Participates regularly without monopolizing; Listens and responds to contributions of others	Participates occasionally; Does not respond to contributions of others	Inattentive or makes inappropriate or disruptive comments

Based on: Claudia J. Stanny (2010) Center for University Teaching, Learning, and Assessment
University of West Florida <http://uwf.edu/cutla> <http://uwf.edu/cutla/rubricexamples.cf>

X. Grading Criteria

Provide a List of all the graded work in the course (Assessments, Class Activities, Classwork and Assignments) with Point or Percentage Values, or required Completion item.

Grading Scale:

Grading Scheme

	EXAMINATIONS	POINTS
Systems Anatomy Unit exam 1	Lecture Exam Lab exam	50 50
Systems Anatomy Unit exam 2	Lecture Exam Lab exam	50 50
Head and Neck Unit exam 3	Lecture Exam Lab exam	50 50

	TOTAL POINTS	300
PASS = 210 - 300 [70 (%) - 100 (%)]		

Course Final Grade Mode for the course (Pass/Fail, PR/NPR or Letter Grade). For a continuum course, please specify the grade mode for each semester.

Grade Mode:

Letter grade

Course Grading Scale

Letter Grade	GPA	Equivalence
A	4	93 to 100
A-	3.75	90 to < 93
B+	3.5	86 to < 90
B	3	83 to < 86
B-	2.75	80 to < 83
C+	2.5	76 to < 80
C	2	70 to < 76
F	0	<70

XI. Course Policies

COURSE ATTENDANCE REQUIREMENTS, REMEDIATION POLICY, ALL CDM POLICIES

Attendance Policy : Please refer to appropriate pages of the NSU-CDM 2020-2021 Student Handbook.

Link to the handbook:

<https://liverootnova.sharepoint.com/dentmed/Active%20Docs/Policies%20and%20Procedures/Pre%20a2020%20CDM%20PreDoctoral%20Student%20Handbook.pdf?wa=wsignin1.0>

Remediation Policy: Please refer to appropriate pages of the NSU-CDM 2020-2021 Student Handbook.

“Successful completion of each CDM course requires compliance with the CDM Code of Behavioral Conduct.”

CDM College Attendance Policy Please note that, the Office of Admissions, Student Affairs and Services manages excused absences including sick days, mission trips, dental meetings, externships, interviews, family events, and other personal leave time, etc. and all student absences will continue to be tracked in axiUm. (Please refer to NSU Wide Religious Holidays Policy in the Student Handbook.) • Planned excused absences: please fill out the appropriate paperwork, with backup documentation (e.g. physician’s note), and submit on the online portal for the Office of Student Services prior to the scheduled absence, so that we can approve the leave time, and help you map out a plan to make up the work. It is the student’s responsibility to inform the course director for any courses you will be missing, your team leader for any clinic sessions that will be missed and/or the Coordinator of Extramural Programs (Dr. Mairelina

Godoy), etc. of your planned absence(s). • **Unplanned excused absences:** please email Dr. Galka at agalka@nova.edu with a cc to cdmservices@nova.edu to report that you will be out, the reason for your absence and to also let us know if you plan to return to school the following day. You should also email the course director for any courses you will be missing, Dr. Mairelina Godoy mg1189@nova.edu for any rotations you will be missing and/or your team leader for any clinic sessions scheduled for that day. You must continue to email us daily to keep us updated if you will be out additional days and you can submit your SREA form together with backup documentation when you know the date you will return to school. • The student will be responsible for making up all missed rotations, all material presented in lectures, all laboratory projects, all written and practical examinations (including OSCEs) and must fulfill all didactic and clinical responsibilities as outlined in the individual course syllabi. Also, please review the attendance policy in the individual course syllabi. • Please do not schedule externships or interviews when you are scheduled for an examination or rotation. • Remember, it is your responsibility to reach out to our office for any unexcused absences to see if these fall under excused absences and/or to see how the unexcused absence will be managed. Also, please contact Dr. Mairelina Godoy directly to arrange makeup of any and all missed rotations, which will take place during optional clinicweeks. • Every student will be able to take 1 Personal Day/per Semester (3 Personal Days/Academic Year) with NO BACKUP DOCUMENTATION REQUIRED, provided the day(s) are not taken when you are scheduled for a rotation, written examination, practical/competency examination, OSCE or taken directly before/after a school holiday, etc. These absences will be managed through our office and designated as excused absences, provided our office is notified by email in advance or on the day of the absence. (Please indicate in the email if you will be using a personal day and designate D-1, D-2, D-3 or D-4 student.) For any additional absences to the 1 Personal Day/per semester, or in the event that you will be missing a written examination, a preclinical or clinical practical/competency examination, including an OSCE, or rotation, backup documentation WILL be required. Again, it is the student's responsibility to notify all course directors, team leaders, and/or the Coordinator of Extramural Programs, etc. affected by your absence(s). Please check your individual schedule before requesting a personal day, to be sure that you will not be missing a rotation or an exam. A personal day will be recorded as a full day. (Half days cannot be requested.) A personal day must be requested on or before the day in question and cannot be used retroactively. **COVID-19 Protocol (subject to change)**1. NO STUDENT IS TO COME TO SCHOOL SICK- if you do not feel right- please do NOT come to school. Email Dr. Galka- Assistant Dean for Admissions, Student Affairs and Services (agalka@nova.edu) 2. If a student has had direct/close contact with someone who has been infected with COVID-19 or is experiencing COVID-like symptoms- immediately self- isolate/quarantine. Email Dr. Galka and Dr. Schweizer- Director Infection Prevention Programs (schweize@nova.edu). a. Direct Exposure/ Asymptomatic: test on day 7- if negative test result- can come back after 10 days : if NO test- quarantine 14 days b. Symptomatic (with or without Direct Exposure): test immediately and then again on day 7- if negative test result on day 7- can come back after 10 days : NO test- quarantine 14 days and must be symptom-free for 72 hours3. If a student tests positive for COVID-19: remain self-isolated. To return to school: student needs to have 2 consecutive negative test results in a row (at least 24 hours apart). 4. Students who are in quarantine, need to contact both Dr. Galka and Dr. Hernandez (marher@nova.edu) to determine if they can participate in online courses during this time

XII. University Policies

Academic Integrity: Cheating or inappropriate behavior during any written examination, quiz, any assignment, any project; plagiarism of any work(s), or other unethical behavior will not be tolerated; the student risks receiving a grade of zero (0) for said examination, quiz, assignment, project and may be referred to the Associate Dean for Academic Affairs and the Student Progress Committee. Please refer to appropriate pages of the NSU-CDM 2020-2021 Student Handbook. and the NSU Student Handbook located at

<https://liverootnova.sharepoint.com/dentmed/Active%20Docs/Policies%20and%20Procedures/Pre%20and%202020%20CDM%20PreDoctoral%20Student%20Handbook.pdf?wa=wsignin1.0> .

Plagiarism Policy: All assignments, exams, works, patient care - written, laboratory, oral, clinical must be

done as the independent work of each individual student. Plagiarism, copying or sharing the work of another or altering documentation to reflect something is your own work that is not; reflect false attendance, are considered serious offences that will not be tolerated. THESE ACTIONS WILL BE CONSIDERED IN VIOLATION OF THE UNIVERSITY AND THE CDM CODE OF BEHAVIORAL CONDUCT AND WILL BE REFERRED FOR APPROPRIATE ACTION. Students who need assistance in their learning goals should communicate with the appropriate NSU-CDM course director and/or faculty. Please refer to appropriate pages of the NSU and the CDM 2020-2021 Student Handbook. Following a link to the NSU Student Handbook

<https://liverootnova.sharepoint.com/dentmed/Active%20Docs/Policies%20and%20Procedures/Pre%20and%202020%20CDM%20PreDoctoral%20Student%20Handbook.pdf?wa=wsignin1.0>

University Policy

Class content throughout this course may be recorded in accordance with the NSU Class Recording Policy. If class content is recorded, these recordings will be made available to students registered for this course as a supplement to the classroom experience. Recordings will be made available to all students who were registered to attend the live offering of the class, regardless of a student's section or discipline, or whether the student is participating in the course online. If recordings are intended to be accessible to students or third parties who were not registered for the live offering of the class, students' personally identifiable information will be removed or redacted from the recording, unless (1) their written consent to such disclosure was previously provided, or (2) the disclosure is permissible in accordance with the Family Educational Rights and Privacy Act ("FERPA").

Students are prohibited from recording audio or video, or taking photographs in classrooms (including online classes) without prior permission from the instructor or pursuant to an approved disability accommodation, and from reproducing, sharing, or disseminating classroom recordings to individuals outside of this course.

Students found engaging in such conduct will be in breach of the Student Code of Conduct and subject to disciplinary action.

Title IX/Sexual Misconduct: Sexual violence and sexual harassment are contrary to our core values and have no place at Nova Southeastern University. In accordance with Title IX and other laws, NSU prohibits discrimination, including sex-based discrimination and discrimination towards pregnant/parenting students. If you or someone you know experience(s) sexual violence and/or sexual harassment, there are resources and options available. To learn more or to report an incident, please visit the NSU Title IX website at www.nova.edu/title-ix. Please be aware that as an instructor, I am not a confidential resource, and I will need to report any incidents of sexual misconduct to the NSU Title IX Coordinator. You can also contact Laura Bennett, NSU's Title IX Coordinator directly at laura.bennett@nova.edu or 954-262-7858.